

## ARTISTS INTERESTED IN SUBMITTING ARTWORK:

You may also submit your work, following the instruction below via **email to: [mindsculptor1@gmail.com](mailto:mindsculptor1@gmail.com) or contact Doug Orr at (562) 208-4226.**

Gallery will pay artist 70% of the price artwork sells for. *Note that the gallery takes a 30% commission on each work sold. You may want to figure that into the price.* The \*selling price is considered the price that was submitted with entry. Artist will be contacted if a customer wishes to negotiate the price.

## CHECK LIST FOR SUBMISSION:

### Required for each submission:

- Artist's info: Name, address, contact info with current phone and email.
- Artwork medium: for example – Acrylic or Oil on Canvas. Bronze inlay on wood, etc.
- Artwork dimensions: Selling Price\*
- Year created.
- 2D and 3D art are accepted in all dimensions.
- High resolution images (JPG, PNG – NO PDFs) of your work. Make sure images are suitable for adding the website: We recommend photographing them on a solid background of white, black, or 50% grey.
- Pay submission fees of **\$10 per piece, maximum of 5 submission** (jewelry and collections see Doug for rates).
- Your work submission fees are due at time of submission for review.
- Artist bio is optional.

You can bring your submission form and check to the Art Gallery at 200 Market St., Aberdeen, WA. by the submission deadline. ***DO NOT BRING YOUR ART WORK, just images of your work.*** If your work is selected, you will be notified. Or fill in the submission form and attach to your email. Use the Paypal link to pay your fees. Put "Submission and your name" in the subject line.

## SELECTION:

Submissions will go through a review process, and you will be notified if your work is accepted. Each Open Call's notification date is listed with the Open Call above. You will then have until the drop off date to prepare your work for exhibition.

## SUBMIT YOUR WORK FOR EXHIBITION:

Submit your work, gallery ready, by the **Drop Off deadline** listed.\*

### Gallery ready check list:

- Sides of canvases must be finished and/or framed with hardware appropriate to the weight of the piece as to be stable for hanging.

- Artwork must be ready to hang or display with appropriate instructions.
- Artwork not submitted by the deadline is not guaranteed a spot in the next exhibition.
- Artwork that is not gallery ready may not be included by the opening date. Please see Doug Orr with any questions about preparing your work for showing.
- Your artwork will be exhibited for a minimum of two months, unless sold. At the end of the show, you may pick your artwork up by the deadline listed in the Open Call above. All fees must be paid before you can pick your work up.

**When your work is sold, you will be notified by the gallery.**

Any remaining unpaid fees will be deducted when artwork is sold. If you wish to pick up your work, no work is released until all fees are paid. before commissions are paid.

The selling price is the price that was submitted with entry. Artist will be contacted if a customer wished to negotiate on the price.

**NOTE:**

The gallery may elect to extend your exhibition.

No checks for sold artwork will be paid until all fees are current.

**LEGAL:**

Submission of work constitutes a consent by the artist to allow work to be listed on website and used in gallery promotions. Alder Grove Gallery may use only submitted artwork to promote the gallery.

All artworks must be original property of the artist and the artist verifies they own the artwork and are conveying the right sales and/or distribution to Alder Grove Gallery.

The Term "Exhibit at the Gallery" refers from the time of display until the end of the exhibit either listed as the art pick up dates or the extension dates as agreed between artist and gallery.

Artists agree that by submitting work to Alder Grove Gallery that the gallery will retain all control over submitted artwork until it is returned to artist.

Artwork may not be removed by the artists or any representative thereof from the gallery before the end of the exhibit.

Artwork left at the gallery past the pick-up date without gallery consent will begin to accrue storage fees. After 90 consecutive days, artwork is considered abandoned and becomes the sole property of Alder Grove Gallery. In the event of abandonment, artist forfeits all rights to submitted artwork for sales and distribution. The gallery may exercise its right to sell artwork to cover costs and no commissions or fees will be paid to the artist.

**DISCLAIMER:**

Alder Grove Gallery is not responsible for damaged artwork due to accidents. Artwork while exhibited is insured while in exhibition. No guarantee is made for restitution of loss while in storage or due to

abandonment in the event for theft, fire, flood, or unforeseen circumstances.

Every attempt is made to ensure that artwork is protected, cared for and returned in the condition that it was delivered in, however, the artist is individually responsible to obtain insurance for their artwork.

**FOR PRINTED SUBMISSION ONLY:**

Print, fill, and sign for each Open Call submission.

I hereby verify that all artwork is original to me the artist, and hereby convey permissions to Alder Gallery to the terms listed above.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

**ARTWORK SUBMISSION:**

SUBMISSION 1

Artwork Description: List one per submission. Note that a separate \$10 is due per piece.

Artwork Name: \_\_\_\_\_

Medium: \_\_\_\_\_

Date completed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Selling Price: \$ \_\_\_\_\_

Special Instructions:

IMAGE NAME: \_\_\_\_\_

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SUBMISSION 2

Artwork Description: List one per submission. Note that a separate \$10 is due per piece.

Artwork Name: \_\_\_\_\_

Medium: \_\_\_\_\_

Date completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Selling Price: \$ \_\_\_\_\_

Special Instructions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IMAGE NAME: \_\_\_\_\_

SUBMISSION 3

Artwork Description: List one per submission. Note that a separate \$10 is due per piece.

Artwork Name: \_\_\_\_\_

Medium: \_\_\_\_\_

Date completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Selling Price: \$ \_\_\_\_\_

Special Instructions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IMAGE NAME: \_\_\_\_\_

SUBMISSION 4

Artwork Description: List one per submission. Note that a separate \$10 is due per piece.

Artwork Name: \_\_\_\_\_

Medium: \_\_\_\_\_

Date completed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Selling Price: \$ \_\_\_\_\_

Special Instructions:

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IMAGE NAME: \_\_\_\_\_

#### SUBMISSION 5

Artwork Description: List one per submission. Note that a separate \$10 is due per piece.

Artwork Name: \_\_\_\_\_

Medium: \_\_\_\_\_

Date completed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Selling Price: \$ \_\_\_\_\_

Special Instructions:

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IMAGE NAME: \_\_\_\_\_

Artist Bio (Optional, or you may submit a separate document)

Artist's image name: \_\_\_\_\_

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